



Jeffrey S. Moquin, Director Risk Management Department Telephone: 754-321-3200 Facsimile: 754-321-3290

July 13, 2005

TO:	Ms. Vera Groover, Principal Endeavor Primary Learning Center
FROM:	Robert J. Krickovich, Coordinator, LEA Facilities and Construction Management, Environmental Division
SUBJECT:	Indoor Air Quality (IAQ) Assessment FISH 112, 114, 115, 116, 118, 119, 120, 121, 122, 123 and 124

On July 1, 2005 the IAQ Assessment Team conducted an assessment of FISH 112, 114, 115, 116, 118, 119, 120, 121, 122, 123 and 124 at **Endeavor Primary Learning Center.** The evaluation consisted of a walkthrough of the identified areas to assess the current condition of the location with regard to indoor air quality. This assessment included observations of the carpet, floor tile, ceiling tile, interior walls, false ceiling plenum, and accessible ventilation equipment.

Attached are the findings of this assessment along with recommendations for further assessment, remediation, or corrective actions, if needed.

The IAQ Assessment did identify conditions in the building significantly impacting IAQ, which could present health and safety concerns to building occupants. Due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to agents and / or conditions identified during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of each item identified and listed in the attached evaluation. In addition, water damaged drywall was found on the exterior walls of FISH 111, 112, 116 and 119. The water damaged drywall has been removed and is in the process of being replaced.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact me at 754-321-1638.

cc: Dr. Harry LaCava, Area Superintendent Fran Bolden, Area Director Jeffrey S. Moquin, Director, Risk Management Israel Rodriguez-Soto, Project Manager II, Facilities and Construction Management Gary Itzkowitz, Broward Teachers Union Mark Dorsett, Manager 1, Physical Plant Operations Division, Zone 1 Roy Norton, Manager Custodial/Grounds, Physical Plant Operations Division RK/tc

Enc.

		IAQ As	ssessment				
	Endeavor Primary	Learning Center		Evaluation Req	uested	June 30,	2005
Time of Day 10):45 am			Evaluatio	on Date	July 1, 2	2005
Outdoor Conditions	5 Temperatu	re 85.6	Relative Humidity	75.6	Ambient	CO2 4	43
Fish Temp	erature Range	Relative Humidit	^y Range	CO2	Range	÷ #0	ccupants
112	72 - 78		30% - 60%	N	lax 700 >	Ambient	4
Noticeable Odor	No	Visible water damage / stainin	Visible micro ng? growth?	obial Amour a	nt of mater	ial	
Ceiling Type	2 x 2 Lay In	Yes	No		N	one	
Wall Type	Drywall	No	No	Exte	erior Wall V	Nater Dama	ged
Flooring	12 x 12 Vinyl	No	No		N	one	
	Clean Mino / De	r Dust Needs ebris Cleanin	g	Corrective Ac	ction Requ	uired	
Ceiling	Yes	No					
Walls	Yes	No					
Flooring	Yes	No					
HVAC Supply Grills	s Yes	No					
HVAC Return Grills	Νο	Yes Yes	0	lean with Wexc	ide disinf	ectant	
Ceiling at Supply Grills	Yes	No					
Surfaces in Room	Yes	lo No					

Findings:

- Water damaged drywall removed by the Environmental Department of Facilities
- Exterior wall has 80% moisture content between windows. Roof drain is located near water damaged area.
- Dust and debris on HVAC return grills

Recommendations:

Site Based Maintenance:

- Clean HVAC return grills with Wexcide disinfectant solution
- Continue to monitor this location for any signs of microbial growth as well as dust and debris accumulation and clean as appropriate

Physical Plant Operations Division:

- Replace water damaged drywall removed by the Environmental Department of Facilities

Project Manager:

- Investigate cause of water damage and initiate repairs to roof, drainage and building exterior to prevent water intrusion into buildings.

		IAQ As	sessment				
	Endeavor Primary	Learning Center		Evaluat	ion Requested	June 3	0, 2005
Time of Day 10	:45 am			E	Evaluation Date	July 1	, 2005
Outdoor Conditions	Temperatu	re 85.6	Relative Hum	idity 75.6	Ambie	nt CO2	443
Fish Tempe	erature Range	Relative Humidity	/ Range	CO2	Ran	ge #	Occupants
114 7	2.5 72 - 78	75.9	30% - 60%	453	Max 700	> Ambient	4
Noticeable Odor	No	Visible water damage / stainin	Visible g? gro	microbial wth?	Amount of mat affected	terial	
Ceiling Type	2 x 2 Lay In	Yes	Y	es	Ent	tire Room	
Wall Type	Drywall	Yes	Y	es	North Wall a	nd Above C	eilings
Flooring	12 x 12 Vinyl	Yes	Ν	lo	Water fro	m sweating	duct
	Clean Mino / De	r Dust Needs ebris Cleaning	3	Correc	ctive Action Re	equired	
Ceiling	No	lo Yes	Rem	ove all water	r damaged/stai	ned ceiling	j tiles
Walls	Νο	es Yes		Clean wit	h Wexcide disi	infectant	
Flooring	Yes	No					
HVAC Supply Grills	No	es Yes		Clean wit	h Wexcide disi	nfectant	
HVAC Return Grills	Νο	es Yes		Clean wit	h Wexcide disi	nfectant	
Ceiling at Supply Grills	No	lo Yes	Repla	ace water da	maged ceiling	s at supply	grills
Surfaces in Room	Yes	Νο					

Findings:

- Visible signs of microbial growth on walls and ceiling tiles
- Duct work above ceiling is sweating and water is dripping on ceiling tiles and floor
- Water damaged drywall removed by the Environmental Department of Facilities
- HVAC chiller is set to automatic and air handlers in bypass -- running 24/7. Humidity level elevated.
- Dust and debris on HVAC supply and return grills

Recommendations:

Site Based Maintenance:

- Clean HVAC supply and return grills with Wexcide disinfectant solution

- Continue to monitor this location for any signs of microbial growth as well as dust and debris accumulation and clean as appropriate

Physical Plant Operations Division:

- Evaluate and repair HVAC duct insulation and replace stained ceiling tiles
- Clean drywall above ceiling and treat with anti-microbial
- Replace water damaged drywall removed by the Environmental Department of Facilities
- Reset all HVAC operations to automatic and evaluate and repair HVAC system to lower humidity level

Project Manager:

			IAQ As:	sessment				
	Endeavor P	rimary Learning	g Center		Evaluat	ion Requested	June 3	0, 2005
Time of Day	10:45 am				I	Evaluation Date	July 1	, 2005
Outdoor Condition	ns Temp	perature 8	5.6	Relative Hun	nidity 75.6	Ambie	nt CO2	443
Fish Tem	perature R	ange Relat	ive Humidity	Range	CO2	Ran	ige #	Occupants
115	72.2 72	- 78	77.2	30% - 60%	447	Max 700	> Ambient	4
Noticeable Odor	No	V dam	isible water age / staining	Visible J? gro	e microbial owth?	Amount of mat affected	terial	
Ceiling Type	2 x 2 Lay li	1	Yes		ſes	29 Removed	- 13 Visible	Growth
Wall Type	Drywall		Yes		/es	Abov	ve Ceilings	
Flooring	12 x 12 Viny	1	Yes		No	Water from	m sweating	duct
	Clean	Minor Dust / Debris	Needs Cleaning		Corre	ctive Action Re	equired	
Ceiling	Νο	Νο	Yes	Ren	nove all wate	r damaged/stai	ined ceiling	j tiles
Walls	No	Yes	Yes		Clean wit	h Wexcide disi	infectant	
Flooring	Yes	Νο	No					
HVAC Supply Gri	lls No	Yes	Yes		Clean wit	h Wexcide disi	infectant	
HVAC Return Gril	ls No	Yes	Yes		Clean wit	h Wexcide disi	infectant	
Ceiling at Supply Grills	No	No	Yes	Rep	lace water da	maged ceiling	s at supply	grills
Surfaces in Room	Yes	No	No					

Findings:

- Visible signs of microbial growth on walls and ceiling tiles
- Duct work above ceiling is sweating and water is dripping on ceiling tiles and floor
- HVAC chiller is set to automatic and air handlers in bypass -- running 24/7. Humidity level elevated.
- Dust and debris on HVAC supply and return grills

Recommendations:

Site Based Maintenance:

- Clean HVAC supply and return grills with Wexcide disinfectant solution

- Continue to monitor this location for any signs of microbial growth as well as dust and debris accumulation and clean as appropriate

Physical Plant Operations Division:

- Evaluate and repair HVAC duct insulation and replace stained ceiling tiles
- Clean drywall above ceiling and treat with anti-microbial
- Reset all HVAC operations to automatic and evaluate and repair HVAC system to lower humidity level

Project Manager:

			IAQ Ass	sessment				
	Endeavor Prima	ary Learning (Center		Evaluat	ion Requested	June 3	0, 2005
Time of Day 10):45 am				I	Evaluation Date	July 1	, 2005
Outdoor Conditions	Tempera	ture 85.0	6	Relative Hun	nidity 75.6	Ambie	nt CO2	443
Fish Tempo	^{erature} Rang	e Relativ	e Humidity	Range	CO2	Ran	ge #	Occupants
116	72 - 7	8		30% - 60%		Max 700	> Ambient	4
Noticeable Odor	No	Visi damag	ible water e / staining	Visible ? gro	microbial owth?	Amount of mat affected	erial	
Ceiling Type	2 x 2 Lay In		Yes	<u>ر</u>	/es	Ent	ire Room	
Wall Type	Drywall		Yes		/es	North Wall a	nd Above Co	eilings
Flooring	12 x 12 Vinyl		Yes		No	Water from	m sweating	duct
	Clean Min /	nor Dust Debris	Needs Cleaning		Corre	ctive Action Re	quired	
Ceiling	Νο	No	Yes	Ren	nove all wate	r damaged/stai	ned ceiling	, tiles
Walls	No	Yes	Yes		Clean wit	h Wexcide disi	nfectant	
Flooring	Yes	No	Νο					
HVAC Supply Grills	δΝο	Yes	Yes		Clean wit	h Wexcide disi	nfectant	
HVAC Return Grills	Νο	Yes	Yes		Clean wit	h Wexcide disi	nfectant	
Ceiling at Supply Grills	Νο	No	Yes	Rep	lace water da	maged ceiling	s at supply	grills
Surfaces in Room	Yes	Νο	No					

Findings:

- Visible signs of microbial growth on walls and ceiling tiles
- Duct work above ceiling is sweating and water is dripping on ceiling tiles and floor
- Water damaged drywall removed by the Environmental Department of Facilities
- Exterior wall has 80% moisture content between windows. Roof drain is located near water damaged area.
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Recommendations:

Site Based Maintenance:

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- Continue to monitor this location for any signs of microbial growth as well as dust and debris accumulation and clean as appropriate

Physical Plant Operations Division:

- Evaluate and repair HVAC duct insulation and replace stained ceiling tiles
- Clean drywall above ceiling and treat with anti-microbial
- Replace water damaged drywall removed by the Environmental Department of Facilities

- Reset all HVAC operations to automatic and evaluate and repair HVAC system to lower humidity level

Project Manager:

- ProvideTest and Balance of HVAC system and reset to automatic operation. Ensure that system is operating as designed for de-humidification of building.

- Investigate cause of water damage and initiate repairs to roof, drainage and building exterior to prevent water intrusion into buildings.

			IAQ AHU As	ssessment		
	End	leavor Primary Lea	rning Center	Eval	uation Requested June 30, 2	2005
Time of Day	11:20) am			Evaluation Date July 1, 20	005
Outdoor Cond	litions	Temperature	85.6 R	elative Humidity 7	5.6 Ambient CO2 44	3
AHU Room #	#	Temperature R	ange Relative	Humidity Range	CO2 Range	;
118		73.5 72	? - 78 8	30% - 60%	466 < 1,000 P	PM
Noticeable Oc	dor	Yes	Visible water damage / staining?	Visible microbial growth?	Amount of material affected	
Ceiling Type	M	letal Deck	No	No	None	
Wall Type		Drywall	No	No	None	
Flooring	(Concrete	No	No	None	
	Clean	Minor Dust / Debris	Needs Cleaning		Corrective Action Required	
Room	No	Yes	Yes			
Filters	No	Yes	Yes		Replace Filters	
Coil	Yes	No	No			
Pan	Yes	No	No			
Duct	Yes	No	No			
Motorized Da	mper Ins	stalled Yes	s			
Damper Op	oen / Ope	erating Yes				
Fresh Air Intake	Un-obst	ructed Yes	s			
Pollutant Sourc	ces Near	Air Intake N	lo			
AHU Supp	oly Water	Temp Unknow	n AH	HU Return Water Tem	p Unknown	

Findings:

- Filters installed are fiberglass mesh 1 1/2" thick stacked on top of each other and show major dust and debris
- Visible microbial growth on chilled water pipe insulation
- Pressure and temperature gauges on the unit are not operational
- Dust and debris throughout the room

Recommendations: Site Based Maintenance:

- Install proper filters 4" thick pleated filters
- Change filters at regular intervals
- Clean dust and debris from room

Physical Plant Operations Division:

- Clean chilled water pipe insulation and treat with anti-microbial

Project Manager:

- Investigate cause of microbial growth on chilled water pipe insulation with contractor/consultant and repair as necessary.
- Have all pressure gauges and thermometers replaced.

		IAQ As	ssessment				
	Endeavor Primary	Learning Center		Evaluat	ion Requested	June 3	0, 2005
Time of Day 10):45 am			E	Evaluation Date	July 1	, 2005
Outdoor Conditions	Temperatu	ire 85.6	Relative Humi	dity 75.6	Ambie	nt CO2	443
Fish Temp	erature Range	Relative Humidity	Range	CO2	Ran	ge #	Occupants
119	72 - 78		30% - 60%		Max 700	> Ambient	4
Noticeable Odor	No	Visible water damage / stainin	Visible n g? grov	nicrobial wth?	Amount of mat affected	terial	
Ceiling Type	2 x 2 Lay In	Yes	Ye	s	Ent	ire Room	
Wall Type	Drywall	Yes	Ye	es	North Wall a	nd Above Ce	eilings
Flooring	12 x 12 Vinyl	Yes	Ν	0	Water from	m sweating	duct
	Clean Minc / D	r Dust Needs ebris Cleaning	9	Correc	ctive Action Re	quired	
Ceiling	No	No Yes	Remo	ove all water	r damaged/stai	ned ceiling	l tiles
Walls	No	Yes Yes		Clean wit	h Wexcide disi	nfectant	
Flooring	Yes	No					
HVAC Supply Grills	5 No	Yes Yes		Clean wit	h Wexcide disi	nfectant	
HVAC Return Grills	Νο	Yes Yes		Clean wit	h Wexcide disi	nfectant	
Ceiling at Supply Grills	No	No Yes	Repla	ice water da	maged ceiling	s at supply	grills
Surfaces in Room	Yes	lo No					

Findings:

- Visible signs of microbial growth on walls and ceiling tiles
- Duct work above ceiling is sweating and water is dripping on ceiling tiles and floor
- Water damaged drywall removed by the Environmental Department of Facilities
- Exterior wall has 80% moisture content between windows. Roof drain is located near water damaged area.
- HVAC chiller is set to automatic and air handlers in bypass -- running 24/7. Humidity level elevated.
- Dust and debris on HVAC supply and return grills

Recommendations:

Site Based Maintenance:

- Clean HVAC supply and return grills with Wexcide disinfectant solution

- Continue to monitor this location for any signs of microbial growth as well as dust and debris accumulation and clean as appropriate

Physical Plant Operations Division:

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- ProvideTest and Balance of HVAC system and reset to automatic operation. Ensure that system is operating as designed for de-humidification of building.

- Investigate cause of water damage and initiate repairs to roof, drainage and building exterior to prevent water intrusion into buildings.

			IAQ As	sessment				
	Endeavor P	rimary Learnir	ng Center		Evaluat	tion Requested	June 3	0, 2005
Time of Day	10:45 am				I	Evaluation Date	July 1	, 2005
Outdoor Conditio	ns Tem _l	perature	35.6	Relative Hur	midity 75.6	ð Ambie	nt CO2	443
Fish Ten	nperature R	ange Rela	tive Humidity	Range	CO2	Ran	ge #	Occupants
120	72	2 - 78		30% - 60%		Max 700	> Ambient	4
Noticeable Odor	No	dan	/isible water nage / staining	Visible g? gr	e microbial owth?	Amount of mat affected	terial	
Ceiling Type	2 x 2 Lay I	n	Yes		Yes	Ent	ire Room	
Wall Type	Drywall		Yes		Yes	Abov	/e Ceilings	
Flooring	12 x 12 Viny	/I	Yes		No	Water fro	m sweating	duct
	Clean	Minor Dust / Debris	Needs Cleaning	l	Corre	ctive Action Re	quired	
Ceiling	No	Νο	Yes	Rer	nove all wate	r damaged/stai	ned ceiling	l tiles
Walls	No	Yes	Yes		Clean wit	th Wexcide disi	nfectant	
Flooring	Yes	No	No					
HVAC Supply Gri	ills No	Yes	Yes		Clean wit	th Wexcide disi	nfectant	
HVAC Return Gri	lls No	Yes	Yes		Clean wit	th Wexcide disi	nfectant	
Ceiling at Supply Grills	No	No	Yes	Rep	lace water da	amaged ceiling	s at supply	grills
Surfaces in Roon	n Yes	No	No					

Findings:

- Visible signs of microbial growth on walls and ceiling tiles
- Duct work above ceiling is sweating and water is dripping on ceiling tiles and floor
- HVAC chiller is set to automatic and air handlers in bypass -- running 24/7
- Dust and debris on HVAC supply and return grills

Recommendations:

Site Based Maintenance:

- Clean HVAC supply and return grills with Wexcide disinfectant solution

- Continue to monitor this location for any signs of microbial growth as well as dust and debris accumulation and clean as appropriate

Physical Plant Operations Division:

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Project Manager:

		IAQ As	sessment				
	Endeavor Primar	/ Learning Center		Evaluati	on Requested	June 3	0, 2005
Time of Day 10	:45 am			E	valuation Date	July 1	, 2005
Outdoor Conditions	Temperate	ure 85.6	Relative Humi	dity 75.6	Ambie	nt CO2	443
Fish Tempe	erature Range	Relative Humidity	Range	CO2	Ran	ge #	Occupants
121 7	2.5 72 - 78	75.9	30% - 60%	453	Max 700	> Ambient	4
Noticeable Odor	No	Visible water damage / stainin	Visible n g? grov	nicrobial wth?	Amount of mat affected	terial	
Ceiling Type	2 x 2 Lay In	Yes	Ye	s	Ent	ire Room	
Wall Type	Drywall	Yes	Ye	S	North Wall a	nd Above Ce	eilings
Flooring	12 x 12 Vinyl	Yes	Να	0	Water from	m sweating	duct
	Clean Mine / D	or Dust Needs ebris Cleaning	9	Correc	tive Action Re	quired	
Ceiling	No	No	Remo	ove all water	^r damaged/stai	ned ceiling	tiles
Walls	Νο	Yes		Clean wit	h Wexcide disi	nfectant	
Flooring	Yes	No					
HVAC Supply Grills	No	Yes		Clean wit	h Wexcide disi	nfectant	
HVAC Return Grills	No	Yes		Clean wit	h Wexcide disi	nfectant	
Ceiling at Supply Grills	No	No	Repla	ice water da	maged ceilings	s at supply	grills
Surfaces in Room	Yes	No					

Findings:

- Visible signs of microbial growth on walls and ceiling tiles
- Duct work above ceiling is sweating and water is dripping on ceiling tiles and floor
- Water damaged drywall removed by the Environmental Department of Facilities
- HVAC chiller is set to automatic and air handlers in bypass -- running 24/7. Humidity level elevated.
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Recommendations:

Site Based Maintenance:

- Clean HVAC supply and return grills with Wexcide disinfectant solution

- Continue to monitor this location for any signs of microbial growth as well as dust and debris accumulation and clean as appropriate

Physical Plant Operations Division:

- Evaluate and repair HVAC duct insulation and replace stained ceiling tiles
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Project Manager:

			IAQ As	sessment				
	Endeavor Pr	rimary Learnin	g Center		Evaluat	tion Requested	June 3	0, 2005
Time of Day	10:45 am				I	Evaluation Date	July 1	, 2005
Outdoor Conditio	ns Temp	perature 8	5.6	Relative Hur	midity 75.6	ð Ambie	nt CO2	443
Fish Ter	nperature Ra	ange Rela	tive Humidity	Range	CO2	Ran	ge #	Occupants
122	72	- 78		30% - 60%		Max 700	> Ambient	4
Noticeable Odor	No	۷ dam	/isible water age / staining	Visible g? gr	e microbial owth?	Amount of mat affected	terial	
Ceiling Type	2 x 2 Lay Ir	١	Yes		Yes	Ent	ire Room	
Wall Type	Drywall		Yes		Yes	Abov	ve Ceilings	
Flooring	12 x 12 Viny	l	Yes		No	Water fro	m sweating	duct
	Clean	Minor Dust / Debris	Needs Cleaning		Corre	ctive Action Re	quired	
Ceiling	Νο	No	Yes	Rer	nove all wate	r damaged/stai	ned ceiling	, tiles
Walls	No	Yes	Yes		Clean wit	th Wexcide disi	nfectant	
Flooring	Yes	No	No					
HVAC Supply Gr	ills No	Yes	Yes		Clean wit	th Wexcide disi	nfectant	
HVAC Return Gri	ills No	Yes	Yes		Clean wit	th Wexcide disi	nfectant	
Ceiling at Supply Grills	No	No	Yes	Rep	blace water da	amaged ceiling	s at supply	grills
Surfaces in Roon	n Yes	No	No					

Findings:

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- Duct work above ceiling is sweating and water is dripping on ceiling tiles and floor
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			IAQ As	sessment				
	Endeavor P	rimary Learnin	g Center		Evaluat	tion Requested	June 3	0, 2005
Time of Day	10:45 am				I	Evaluation Date	July 1	, 2005
Outdoor Conditio	ns Temp	berature 8	35.6	Relative Hur	midity 75.6	ð Ambie	nt CO2	443
Fish Ten	nperature R	ange Rela	tive Humidity	Range	CO2	Ran	ge #	Occupants
123	72	- 78		30% - 60%		Max 700	> Ambient	4
Noticeable Odor	No	\ dam	/isible water age / staining	Visible g? gr	e microbial owth?	Amount of mat affected	terial	
Ceiling Type	2 x 2 Lay li	٦	Yes		Yes	Ent	ire Room	
Wall Type	Drywall		Yes		Yes	Abov	ve Ceilings	
Flooring	12 x 12 Viny	1	Yes		No	Water fro	m sweating	duct
	Clean	Minor Dust / Debris	Needs Cleaning		Corre	ctive Action Re	quired	
Ceiling	No	No	Yes	Rer	nove all wate	r damaged/stai	ned ceiling	ı tiles
Walls	No	Yes	Yes		Clean wit	th Wexcide disi	nfectant	
Flooring	Yes	Νο	No					
HVAC Supply Gri	ills No	Yes	Yes		Clean wit	th Wexcide disi	nfectant	
HVAC Return Gri	lls No	Yes	Yes		Clean wit	th Wexcide disi	nfectant	
Ceiling at Supply Grills	Νο	No	Yes	Rep	blace water da	amaged ceiling	s at supply	grills
Surfaces in Roon	n Yes	No	No					

Findings:

- Visible signs of microbial growth on walls and ceiling tiles
- Duct work above ceiling is sweating and water is dripping on ceiling tiles and floor
- HVAC chiller is set to automatic and air handlers in bypass -- running 24/7
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Recommendations:

Site Based Maintenance:

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Physical Plant Operations Division:

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Project Manager:

			IAQ AHU As	ssessment		
	Enc	deavor Primary Lear	ming Center	Eval	uation Requested	June 30, 2005
Time of Day	11:20) am			Evaluation Date	July 1, 2005
Outdoor Cond	litions	Temperature	85.6 R	elative Humidity 7	5.6 Ambier	nt CO2 443
AHU Room	#	Temperature Ra	ange Relative	Humidity Range	CO2	Range
124		73.5 72	- 78 8	32 30% - 60%	466	< 1,000 PPM
Noticeable O	dor	Yes	Visible water damage / staining?	Visible microbial growth?	Amount of mate affected	erial
Ceiling Type	N	letal Deck	No	No	No	ne
Wall Type		Drywall	No	No	No	ne
Flooring		Concrete	No	No	No	ne
	Clean	Minor Dust / Debris	Needs Cleaning		Corrective Act Required	ion
Room	No	Yes	Yes			
Filters	No	Yes	Yes		Replace Filters	
Coil	Yes	No	No			
Pan	Yes	No	No			
Duct	Yes	No	No			
Motorized Da	mper Ins	stalled Yes				
Damper Op	oen / Ope	erating Yes				
Fresh Air Intake	Un-obsi	tructed Yes				
Pollutant Source	ces Near	Air Intake No	D			
AHU Supp	oly Water	r Temp Unknowr	AH	HU Return Water Tem	p Unknown	

Findings:

- Filters were recently changed
- Found old fiberglass mesh 1 1/2" thick filters stored in box in room
- Visible microbial growth on chilled water pipe insulation
- Pressure and temperature gauges on the unit are not operational
- Dust and debris throughout the room

Recommendations: Site Based Maintenance:

- She based maintenance:
- Change filters at regular intervals
- Discard used filters after changing
- Clean dust and debris from room

Physical Plant Operations Division:

- Clean chilled water pipe insulation and treat with anti-microbial

Project Manager:

- Investigate cause of microbial growth on chilled water pipe insulation with contractor/consultant and repair as necessary.
- Have all pressure gauges and thermometers replaced.